

Rental Application Ned Merkle & Company Realtors, Inc.

900 S. 3rd Street Columbus, Ohio 43206

(Please fax to 614-443-9905)

Please complete this application in its entirety.

Address of Rental Property: _____

Date Needed: _____

Name: _____

Current Address: _____

Phone: _____

Email Address: _____

Date of Birth: _____

SS#: _____

Drivers License Number: _____ State Issued: _____

Current Employer: _____ Position: _____

How Long Have You Been There?: _____ Phone: _____

Employer Address: _____

Income: _____

Marital Status: _____ Spouses Name: _____

Number in Family: _____

How Many in Apartment: _____

Children & Ages: _____

Pets: _____

Now Renting From: _____ Phone: _____

How Long Have You Been There?: _____ Current Rent: _____

Why Leaving?: _____

How Long Do You Expect To Live Here?: _____

Please List Two Personal References

Name: _____

Phone: _____

Address: _____

Name: _____

Phone : _____ Address: _____

Please List Name of a Close Relative or Friend in Columbus Whom We May Call In Case of Emergency

Name: _____ Phone: _____

Address: _____

Please list two Credit References where you have a charge account, Finance Company or Bank.

All credit information is verified by the Credit Bureau of Columbus.

Name: _____ Address : _____

Phone : _____

Name : _____ Address: _____

Phone : _____

Make of Car: _____ License Number: _____

Do You Have a Trailer or a Truck?: _____

If so, Where Do You Plan To Park?: _____

How Did You Find This Apartment: [] Web [] Sign [] Newspaper [] Recommendation []

Other: _____

Date Rented: _____ Remarks: _____

Lessee Lessor RENTAL POLICY ***PLEASE READ*** Equal Opportunity Housing We are an equal opportunity housing provider. We fully comply with the Federal Fair Housing Act. We do not discriminate because of race, color, religion, sex, handicap, familial status, or national origin. We comply with all state and local fair housing laws.

Availability Policy A rental property becomes available after it has been inspected and cleaned and all necessary repairs have been made. We update our list of available rental properties daily; a property that was unavailable in the morning may become available later that same day.

Application Process Ned Merkle & Company, Inc. represents many different property owners; although the owners' policies may differ, in general, we adhere to the following guidelines: A rental application is required, with all questions answered appropriately and completely. We will secure a property upon receipt of a properly completed rental application, a deposit equal to one month's rent, and a separate check made out to Ned Merkle & Co in the amount of \$50 per person, or \$60 for a married couple, for a credit report and background check, unless we notify you otherwise, in writing. We will check your references, employment, rental history, credit report, and criminal history in determining whether you are qualified to occupy the rental property. If you do not qualify, your deposit will be refunded, in full. If you do qualify, we will approve your application; your deposit will be held and becomes non-refundable. The qualification process usually takes one to three days to complete after the application is submitted. Available properties are rented in the order in which applications are approved. We will need a signature from you to confirm that you have read and understood this information.

Signature

Ned Merkle & Company Realtors, Inc.

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